# Task Manager for School Work

## Setup:

* Screen to add the names of all your classes, quick and simple

## Add a Task:

* Fields
  + Name of Task
  + Class
  + Date Assigned
  + Date Due
    - Option for Range
  + Grace Period
    - Option for Range
    - Option for late penalty
  + Importance Rating
    - 1-5
  + Estimated Time Commitment
  + Does it REALLY have to be completed?
    - Y/N

## Viewing Tasks:

* Sorting Tasks
  + Date Assigned
  + Date Due
  + Date REALLY Due
  + Importance
  + Time Commitment
  + Class
* Filtering options
  + Importance Rating
  + REALLY have to be competed
  + Class
* Email PDF of Daily list

## Completing Tasks

* Mark as Completed
* Mark as Partially completed
* Ability to unmark as completed
* Full History view